



Achieve More at Miles Advisory: **Where Executive Assistants** **underpin all that we do**

A unique Executive Search firm delivering a complementary suite of search, insight, communication and culture solutions to a wide range of ambitious clients.

www.miles-advisory.com



The Executive Assistant role at Miles Advisory is wide ranging, always stimulating, frequently challenging and never dull..

Our Executive Assistants play a critical and vital role in ensuring the quality of our delivery and service for colleagues.

“Working here is interesting, varied, challenging and rewarding. Every day is different”

GEMMA ROBERTSON

You'll belong more through our inclusive culture – how we are for each other.

What's unique about this is the way you'll feel here. It's in the way we work together. We're grown-up, outcomes focused, we all feel free to speak up, everyone's views are respected, we make time to listen.

“Here I have the opportunity to make a tangible difference and have my input valued”

JUNE WANG



We value our people and each other and work hard to create a positive working environment.

Competitive pay, excellent benefits, modern central offices, flexible working, great colleagues and a sociable atmosphere all play a part in making Miles Advisory an outstanding place to work.

“When you work at Miles Advisory, you get everything you would hope for from a job: flexibility, fairness, opportunities and transparency. What sets Miles Advisory apart is the community, benefits and the feeling that you are treated as part of a family



Join us to create more chances for you to develop personally as well as professionally. We invest in our people. Each year we produce Personal Development Plans for every team member and provide learning and support to help you reach your goals.



“Miles Advisory embraces personal growth, which will elevate your development as a professional”

EMMA JONES



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